



**AUBURN COUNCIL**

Civic Centre, 1 Susan Street, PO Box 118, Auburn, NSW, 1835 Australia  
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**ROAD OCCUPANCY LICENCE**  
 OCCUPATION OF THE ROADWAY WILL NOT BE PERMITTED UNTIL  
 APPROVAL HAS BEEN PROVIDED BY COUNCIL.

**THIS CHECKLIST IS TO BE COMPLETED BY THE APPLICANT AND THEN COMPLETED BY THE TRAFFIC SECTION**  
**Please allow 10 working days to process your application.**

Has the Council previously evaluated this proposal? Yes  No   
 (ie. is this a subsequent application for this work site)

If yes, please supply copy of previous Council correspondence in respect to this matter.

Location of Occupancy	Reference
Road Occupation Reference	Support
From: (Street name)	Direction
To: Street name)	Type of Work

Road Occupancy/Details		
Project Description	Requested completion date	Requested completion date
Requested by (company name)	Requested completion date	Requested completion date
Contact names	Dates and included (weekends)	Dates and included (weekends)
Company Address	Required time	Required time
Contact fax number	Closing Yoe	Closing Yoe
On site company name	On site contact number	On site contact number
On site contact name	On site contact number	On site contact number

Traffic Control Plan & Certification Details		
Plan Submitted	<input type="checkbox"/>	Company Name
Plan No.	<input type="checkbox"/>	Company Name
Copy of scene Submitted	<input type="checkbox"/>	Licence No

I have read the attached Conditions (16) and hereby agree to abide by them.

Applicant's Name (Please print) \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**THIS LICENCE MUST BE KEPT ON-SITE AT ALL TIMES TO PRODUCE UPON REQUEST.**

**CONDITIONS:**

1. Adequate vehicular traffic control shall be provided for the protection and convenience of pedestrians and motorists including appropriate signage and flagging. Workers shall be specially designated for this role, as necessary to comply with this condition. This is to be carried out in accordance with the Australian Standard AS 17423 - Traffic Control Devices for works on roads and Work Cover requirements.
2. Traffic Control Plans/Traffic Management Plans for the proposed work must be prepared by a person in possession of a current "Select/Modify Traffic Plans" qualification or higher and copy of the qualification must be attached with the application.
3. All the fees and charges must be paid in accordance with Council's current fees and charges policy.
4. Road occupancy within the Homebush Bay area will also require the approval of the Sydney Olympic Park Authority (SOPA).
5. At least 6.0 metres width of roadway adjacent to the site shall be left open for two way traffic. Please note that full closure of the road will NOT be allowed. This will require consideration by the Auburn Traffic Committee and approval by Council. This may take 8-12 weeks.
6. Rooms shall not operate over pedestrian or vehicular traffic without approved overhead protection. All applications are to advise if there is any overhead work proposed across the footpath area.
7. Appropriate signs and barricades shall be erected to direct pedestrians to an alternate safe passage around a closed section of the public footpath where the public footpath is required to be closed under this approval.
8. The emergency vehicles travelling under lights and sirens are to be given priority and delay to these vehicles actively minimised.
9. The holder of this licence shall maintain safe clearance between workers and vehicles in the adjacent travel lane.
10. The residents/office access in the area affected by the traffic control setup shall be maintained at all times.
11. The holder of this approval shall indemnify the Council against all claims, damages and costs incurred by or charges made against Council in respect to death or injury to any person or damage in any way arising out of this approval.
12. A public liability insurance policy for an amount not less than \$10,000,000 for any one occurrence shall be held in joint names including Council as an interested party. The holder of this approval shall inform its liability insurers of the terms of this condition and submit a copy of liability insurance prior to commencement of work.
13. The operator of any unit carrying out this approval shall have this approval with them and produce it if required along with any other relevant authority approvals granted in the connection with this approval upon request of the Police or Council Officer and Workcover.
14. Mobile cranes, cherry pickers or concrete boom pumps shall not stand within the public way for extended periods when not in operation under this approval.
15. The operation of the mobile crane shall not give rise to an "offensive noise" as defined in the Protection of Environment Operations Act, 1997. Furthermore, vibrations and/or emission of gases that are created during its operations and which are a nuisance, or dangerous to public health are not permitted.
16. The cost to repair damages, as a result of these works, to Council's footway and roadway area shall be borne by the applicant.

<b>OFFICE USE ONLY</b>		Doc Code: 559	
Issue, Re-issue and/or Renewal of this Approval	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Checked by:			
Approved by:	Name	Signature	Date

NOTE: This approval is for traffic impact only, and is not approval of the Traffic Control Plan. Also, this is not an approval to carry out the work.